



**TIRES, TUBES, AND SERVICES**  
Led by the State of Iowa

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Master Agreement #: 19101

Contractor: **Bridgestone Americas Tire Operations, LLC**

Participating Entity: **State of Alaska**

Participating Addendum #: N-2019-TIRE-0002

The following products or services are included in this contract portfolio:

- All products and services included under the above Master Agreement.

**Master Agreement Terms and Conditions:**

1. Scope: This addendum covers the **Tires, Tubes, and Services** led by the State of Iowa for use by state agencies and other entities located in the Participating State authorized by that state's statutes to utilize state contracts with the prior approval of the State's Chief Procurement Official.
2. Participation:. Participation: Use of specific NASPO ValuePoint cooperative contracts by Alaska Executive Branch departments and governmental entities is authorized by an individual state's statutes to use state/entity contracts may be subject to the acknowledgement of the respective State Chief Procurement Official. Governmental entities eligible to use such contracts include the Alaska Legislative Branch, the Alaska Court System, the University of Alaska, State Boards and Commissions, Federally Recognized Tribes, and all State of Alaska political subdivisions, including cities, boroughs, and school districts. Federally Recognized Tribes means Native entity within the State of Alaska that is on the list published by the United States Bureau of Indian Affairs in 67 Federal Register, 46331-46333. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official. Pursuant to NASPO ValuePoint rules and policies, entities in those states without a State Participating Addendum to the Master Agreement are eligible to participate in the Master Agreement to the extent not prohibited by their state and local procurement laws and regulations. It will be the responsibility of the Purchasing Entity to comply with any legal or regulatory provisions applicable to the Purchasing Entity. By signing and entering into this Participating Addendum, the Participating Entity certifies that they have obtained all of the acknowledgements and approvals required by state or local law or regulation. Purchasing Entity will immediately notify Contractor of any change in its eligibility to purchase under this Participating Addendum.
3. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

**Contractor**

Name:	Gregg Trospen
Telephone:	(615) 937-3794
Email:	TrospenGregg@bfusa.com



**TIRES, TUBES, AND SERVICES**  
Led by the State of Iowa

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Participating Entity

Name:	Linda Polk
Telephone:	(907) 465-8292
Email:	<a href="mailto:Linda.Polk@alaska.gov">Linda.Polk@alaska.gov</a>

**Participating Entity Modifications or Additions to the Master Agreement:**

These modifications or additions apply only to actions and relationships within the Participating Entity.

1. Administrative Fee:

The contractor shall provide a quarterly administrative fee of 1.5% to the State of Alaska. The contractor shall submit a check, payable to the State of Alaska, Department of Administration, Division of Shared Services for the calculated amount equal to 1.5% of all contract sales for the quarterly period.

The contractor must include the PA Number on the check. Checks submitted to the state without the PA Number will be returned to the contractor for the required information.

Administrative fee checks shall be submitted to:

State of Alaska  
Department of Administration  
Division of Shared Services  
P.O. Box 110210  
Juneau, AK 99811-0210  
ATTN: Purchasing Section

The administrative fee may be included as an adjustment to the contractor's Master Agreement pricing. For example, if the Master Agreement price (after the discount) is \$100, then the contractor shall adjust the contract price by 1.5% to \$101.50 and the administrative fee due to the shall be \$1.50 (1.5% of \$100).

This is the exact method that must be used to calculate the Master Agreement pricing and administrative fees due. Under no circumstances may the contractor reduce the discount percentages available under the Master Agreement. The administrative fee shall not be identified on an ordering agency's invoice.

Administrative fee checks are due for each quarter as follows:

<u>Reporting Period</u>	<u>Due Date</u>
State Fiscal Quarter 1 (Jul 1 - Sept 30):	Oct 31
State Fiscal Quarter 2 (Oct 1 - Dec 31):	Jan 31
State Fiscal Quarter 3 (Jan 1 - Mar 31):	Apr 30

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State Fiscal Quarter 4 (Apr 1 - Jun 30):                      Jul 31

Any quarter with zero sales must be reported as zero sales. This may be done electronically via email to the State of Alaska contact listed in this PA or their successor(s).

2. Volume/Usage Reports:

Detailed Sales Data Required Reports: Contractor must submit quarterly reports to [doa.dss.vendorreport@alaska.gov](mailto:doa.dss.vendorreport@alaska.gov) and CC the Contracting Officer assigned by the State to manage this Participating Addendum. The Contractor will include the Participating Addendum # PA N-2019-TIRE-002 and quarter for which the report is for in the subject line of the email. The report attached to the email must show detailed sales data separated by State of Alaska agencies and political subdivisions of the state. These reports are due forty-five (45) calendar days after the end of the quarter.

Usage report shall contain the following, name of purchasing entity, entities affiliation i.e., state, city, tribe. amount of sale, amount of savings, amount of admin fee generated from the sale.

**Subcontractors:** All contactors, dealers, and resellers authorized in the State of Alaska, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement. However, notwithstanding anything to the contrary in this Participating Addendum and Master Agreement, Contractor shall not be responsible for the acts or omissions of the Independent Dealers (as hereinafter defined) who are Authorized Distributors (as defined in the Master Agreement), which are not officers, employees, subcontractors or agents as such terms may be used in this Addendum or the documents referenced herein. Under this Addendum, services may be performed and goods may be provided by Authorized Distributors that are not owned or controlled by Contractor ("Independent Dealers"). The Independent Dealers operate independently from Contractor, and as such the Independent Dealers are not subcontractors, representatives, agents or employees of Contractor as those terms are used in the Master Agreement and this Participating Addendum. Contractor is not liable for the services performed by the Independent Dealers and does not make representations or warranties for or on behalf of the Independent Dealers. Contractor also will not be responsible for any claims, suits, actions, losses, damages, liabilities, costs and expenses that arise from, or relate to, the gross negligence or willful misconduct of a Participating Entity or Purchasing Entity.



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**Orders:** Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity: State of Alaska	Contractor:
Signature:  <i>LINDA POLK</i>	 Signature:
Name: Linda Polk	Name: Gregg Trospen
Title: Deputy Chief Procurement Officer	Title: Manager, Government Sales
Date: 5.21.21	Date: 5.21.2021